Second Announcement and Call for Abstracts
The EAPCCT XXXII International Congress will be held in London, vibrant capital of the United Kingdom, the venue for the 2012 Olympics and one of the great historical cities of the world. The congress will take place in the expansive and modern facilities at the Lancaster London Hotel, situated on the north side of Hyde Park. This is within easy reach of the many London attractions and is a short walk from Oxford Street, where London’s most famous shops are located. Public transport links to this part of London are excellent, and all the major tourist and night-time attractions of the city are within easy travelling distance.

As in previous years, the Congress is organised both academically and administratively by the EAPCCT Scientific and Meetings Committee. This will ensure that delegates gain the maximum benefit from the Congress. The Congress will once again be co-sponsored by the American Academy of Clinical Toxicology, which will also accredit the Congress for continuing medical education.

The Pre-Congress will focus on “Emergency Department Management and Assessment of the Poisoned Patient”, including case presentations using last year’s popular interactive voting system.

The principal themes of the academic programme of the Congress are: Exposure biomarkers for the assessment of toxic risks; Pulmonary toxicants; Drugs and doping agents: Medico-legal issues for toxicologists; Mechanisms of toxicity – Relevance to features and management of poisoning; CBRN disasters; Poison centre developments for the future; Envenomation.

There will also be a poster discussion session featuring a selection of interesting and controversial topics. New for this year will be four Pro/Con-debates on controversial toxicological subjects.

At the XXXII International Congress in London we hope to offer you an outstanding academic programme, balanced with the usual social events in a spectacular and historic city. Your participation will guarantee the quality of our programme and in return you will be stimulated by four days of the finest continuing education in clinical toxicology. We look forward to seeing you in London, and hope that you will take the opportunity to visit this part of the UK, and sample its many delights in the days either side of the meeting.

Simon Thomas
EAPCCT President

Bruno Mégarbane
Chairman, EAPCCT Scientific and Meetings Committee
CONTINUING EDUCATION IN CLINICAL TOXICOLOGY
Tuesday 29 May 2012

In order to provide Continuing Education in Clinical Toxicology (CECT), the EAPCCT Scientific and Meetings Committee has arranged a TOXUPDATE. This one-day symposium will include state-of-the-art presentations on:

- Emergency Department Management and Assessment of the Poisoned Patient – to include both talks and case studies and also interactive sessions with a voting system.

SCIENTIFIC PROGRAMME
Wednesday 30 May - Friday 1 June 2012

The themes for the Congress are shown below and abstracts on these topics would be particularly welcomed:

- Exposure biomarkers for the assessment of toxic risks
- Pulmonary toxicants
- Drugs and doping agents: Medico-legal issues for toxicologists
- Mechanisms of toxicity - Relevance to features and management of poisoning
- CBRN disasters
- Poison centre developments for the future
- Envenomation

Pro/Con debates
There will be up to four debates on hot topics on important concerns challenged by two specialists followed by questions from the audience with an electronic vote before and after the debate.

Plenary lectures
There will be up to three plenary lectures with invited speakers who are acknowledged experts in their fields.

Poster discussion session
As in Dubrovnik, there will be a poster discussion session as part of the programme where posters of special interest or controversy are discussed.

Young Investigator’s Award
A Young Investigator’s Award will again be presented this year. A shortlist will be chosen by the Scientific Committee on the basis of the quality of the abstracts submitted. The winner will
receive an honorarium of Euro 1000. To be considered for the award the person applying must fulfil the following criteria:

- Young investigators are defined as <40 years of age on the last day of the Congress (Friday 1 June 2012). This will be confirmed prior to the prize being awarded by passport check.

- The young investigator must be the principle investigator of the research being presented. This means that they have taken the lead in performing the research and are the most appropriate person to present the research at the Congress. It is acceptable for the young investigator to have research collaborators over the age of 40 and these can be listed on the abstract. This might include a research supervisor.

- The research submitted must be original and must not have been published or presented at another conference.

- Applicants do not need to be members of the EAPCCT but they must be present at the Congress to present the research.

- Previous winners are not eligible.

**Judging the winner**

Those on the final shortlist will be invited to make an oral presentation of their work at the Young Investigator session at the Congress. Oral presentations for the award will take place in one session. The quality of presentations will be judged by at least 3 senior judges who are invited to do this by the Scientific Committee. These judges will not have relevant conflicts of interest. The judges will score each presentation and at the end of the session will come to a consensus on which presentation should receive the award. The decision of the judges is final.

**Assistance with abstracts**

Alison Good has been appointed as Abstract Editor for this Congress. She will be happy to help with English before abstracts are submitted. She will also suggest changes for those who request English help during the submission process. However, if abstracts are submitted at the very end of the submission process there is no guarantee that the English corrections can be agreed with the author before the review process starts. Please contact sc@eapcct.org for further information.

Members of the Board and Scientific Committee are ready to help scientists who are not used to presenting data and structuring an abstract. If you think that a review of your abstract before final submission might help you, please feel free to send your abstract as soon as possible, to gs@eapcct.org

Please note that this pre-review process is not a guarantee of acceptance of your abstract by the Scientific Committee.
ABSTRACT SUBMISSION GUIDELINES

General notes

- The EAPCCT Scientific and Meetings Committee, chaired by Bruno Mégarbane will evaluate the abstracts. The Scientific and Meetings Committee’s decision will be final.

- **Abstracts must be submitted by midnight (CET+1) on Monday 21 November 2011** to be considered by the Scientific Committee. If you request help with English it is important to submit well before the final submission date. If you submit after 13 November there is no guarantee that there will be time to supply help with English before the review process starts.

- All abstracts accepted for presentation at the Congress will be published. The decision of the Scientific and Meetings Committee in this regard will be final.

- **No abstract received after 21 November 2011 will be considered for the meeting, unless agreed in advance by the Chairman.**

On-line abstract submission

- **ALL abstracts should be submitted electronically via the EAPCCT website [http://www.eapcct.org](http://www.eapcct.org).** Detailed instructions for this are provided on the website.

- Instructions given below must be adhered to strictly. As time does not permit return of inadequately prepared abstracts for revision, they will be rejected! An exception may be made for minor correctable errors, at the discretion of the Scientific Committee.

- Submission of the electronic form signifies understanding of, and agreement with, all the conditions set out below.

If you have no Internet access or experience technical problems

- If you do not have access to the Internet, or you encounter technical problems that prevent you from submitting on-line please contact the Congress Secretariat who will assist with technical problems, or make arrangements for you to submit via e-mail or mail if necessary.

_Congress secretariat:_
Mr Peter Hultén, General Secretary
Swedish Poisons Information Centre
17176 Stockholm
SWEDEN

[gs@eapcct.org](mailto:gs@eapcct.org)
Phone: +46 (0)8 61 00 596
Fax: +46 (0)8 32 75 84

Abstract format

The instructions give the general guidance for format although the electronic submission tool will format much of your abstract automatically. However, you are strongly advised to pre-prepare your abstract, using the guidance notes below, **before** attempting to submit your work on-line, since each session on-line is time limited. You will be asked to upload a back-up version of your
abstract (preferably prepared in Word), with a separate file if a table is included. **Note: Graphs and other figures are no longer permitted.**

- Authors should be listed using the entire surname and the initial(s). Omit titles, degrees, and academic appointments and do not separate initials with punctuation e.g. Smith MP.
- The affiliation must comprise ONLY department name, institution, city, state/province and country.
- The body of the abstract should be organised as outlined below. You **must** include the underlined words in the body of your abstract (do not attempt to underline these in your submission). Please note that our system requires the presence of the colon (:) after these underlined words to recognise them as headings. You must therefore use the colons, e.g. Objective:

  - **Objective:** A statement of the purpose or reason for the report. **Methods:** A brief description of the study design. **Results:** A summary of the results presented in sufficient detail to support the conclusion. Data must be presented in the abstract. Statements such as “the results will be presented” or “other data will be presented to support...” will result in automatic rejection of the abstract. **Conclusion:** a statement of the conclusion based on the data presented. **References:** All references should appear at the end of the abstract in numerical order as they appear in the text. Ensure references are cited in the text by a number in parentheses e.g. (23). Follow the referencing style below. Generally reference numbers should be limited to 5 or less (10 or less for an invited lecture).

- For case reports or case series, the words **Case report:** or **Case series:** replace the **Methods:** and **Results:** headings. Otherwise, the format remains the same.
- Reports of non-clinical studies, such as those describing poisons centre operations or educational tools should attempt to follow these guidelines as closely as possible.

- The number of words is limited strictly to 350 excluding the title, authors and affiliations or 250 words plus one simple table. Each word or number is counted as one word whether it is one character or 10 characters long. (The previous sentence has a word count of 18). Units will count as part of the number with which they are attached. The sentence “The patient’s salicylate concentration was 1000 mg/L” has a word count of six.
- For plenary lectures, keynotes and presentations for the educational Pre-congress there is no general requirement to submit an abstract. However, a set of 3-5 learning objectives which give a clear summary of the topics to be covered **must** be provided. Speakers may if they wish submit an abstract of up to 1000 words (including up to 10 references or 900 words if including a table) for peer review by the Scientific Committee alongside the other abstracts. Invited speakers will receive separate notification of the details.
- Please do **NOT** use automatic Word functions, e.g. numbering, bullet points or footnotes.
Use of tables creates editorial difficulties and these are therefore discouraged. However, you may include one simple table. If a table is used the word count of the abstract must be cut by 100 (i.e. to 250 words).

Figures and graphs/diagrams are no longer allowed.

Please be aware that the on-line submission system removes all special formatting, including bold, italic, underline, superscript, and subscript. Necessary formatting, e.g. H₂O and similar, will be replaced in your abstract (if accepted for the Congress) prior to publication. Please also be aware that on-line submission may also affect the appearance of Greek and other symbols – to avoid confusion please spell them out in full (if possible), e.g. “beta-blocker”, “micrograms”.

Use only standard abbreviations. As there is no incentive to using smaller words, non-standard and extensive abbreviations will only detract from your abstract’s acceptability. Numbers may be used to replace words, e.g. 5 rather than five, though the word count remains the same.

An example of abstract style is printed at the end of this section. This represents how abstracts will appear in the Congress book.

**Notification of abstract receipt**

- The on-line submission tool will allocate your abstract a unique identification number at the start. Please note this for your own records.
- A confirmation message will be displayed at the end of on-line submission. We recommend you print a copy of this for your records as well.
- Please note that after successful on-line submission it is NOT necessary to provide documentation by mail or e-mail.
- Submitters will be notified of the acceptance or rejection of their abstract by **Monday 30 January 2012**. Authors who have provided an e-mail address will receive this notification via that e-mail address.
- All abstract presenters will be asked to return a form by e-mail confirming their intention to attend the meeting. Please send this back promptly so that we know you have received our notification of acceptance.
- All abstract presenters must register for the Congress by **Friday 17 February 2012**. Failure to do so will result in the abstract being withdrawn from publication, and will result in administrative rejection of the abstract.
### This is an Example of Abstract Style

Smith MP (1), Jones NZ (2), Brown T (1). 1. Department of Toxicology, Royal Hospital, Townsville, Germany; 2. Poisons Unit, Infirmary, Townsville, Czech Republic

**Objective:** A statement of the purpose or reason for the report.  
**Methods:** A brief description of the study design.  
**Results:** A summary of the results presented in sufficient detail to support the conclusion. Data must be presented in the abstract. References should be indicated in the text like this (1). Statements such as “the results will be presented” or “other data will be presented to support...” will result in automatic rejection of an abstract.  
**Conclusion:** a statement of the conclusion based on the data presented.  

(note that names, numbering and affiliations are formatted automatically on the website)

### DOs and DO NOTs for abstract submission

The EAPCCT wants to accept as many abstracts as possible for the Congress so here are a few DOs and DO NOTs in order to try and ensure that your abstract is accepted.

If you would like help with:

- (a) **THE SCIENTIFIC CONTENT** – contact the EAPCCT Scientific Committee early (gs@eapcct.org)
- (b) **WRITING THE ABSTRACT IN ENGLISH** – contact the Abstract Editor (sc@eapcct.org), who will be happy to hear from you as early as possible

Please read the instructions above regarding submission instructions.

<table>
<thead>
<tr>
<th>DO:</th>
<th>DO NOT:</th>
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<tr>
<td>Submit your abstract early if you would like your English checked.</td>
<td>Submit at the last moment as there is very little time after submission before the review process starts.</td>
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<tr>
<td>Explain in your abstract why the information is novel, unusual or adds something useful.</td>
<td>Submit a case study involving a well-known drug and a previously reported feature.</td>
</tr>
<tr>
<td>For studies of poisons centre enquiries make sure there is something new or unusual.</td>
<td>Submit a study of all enquiries to a poisons centre without any particular discussion of some special aspect.</td>
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<tr>
<td>Make your title descriptive of the subject of the abstract.</td>
<td>Use abbreviations in the abstract title.</td>
</tr>
<tr>
<td>You MUST use the headings suggested – (objective, methods, results or case report/series and conclusions). For invited orals – objective, discussion and conclusion</td>
<td>Submit an unstructured abstract without headings.</td>
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<tr>
<td>Tip</td>
<td>Example</td>
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<td>--------------------------------------------------------------------</td>
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<tr>
<td>Explain all but the most common abbreviations (e.g. BP, Temp, pCO₂) the first time they occur in the text.</td>
<td>Use abbreviations which are specific to one country without explanation.</td>
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<tr>
<td>Make sure all symbols are easily identifiable.</td>
<td>Use Greek symbols which may become distorted in the system. Use “micrograms” rather than “µg” or “ug” to avoid confusion.</td>
</tr>
<tr>
<td>Include data (i.e. numerical results) in the abstract.</td>
<td>Say evidence <strong>will</strong> be reported. Such abstracts will have to be altered or will be rejected.</td>
</tr>
<tr>
<td>Make sure your conclusions can be justified from the data you have provided</td>
<td>Draw unjustifiable conclusions, e.g. on effectiveness of therapy from observations made in a single case report</td>
</tr>
<tr>
<td>Include up to 3 references to <strong>published papers</strong>, if appropriate, (up to 10 in an invited oral).</td>
<td>Reference standard textbooks unless absolutely necessary. Books in languages other than English may not be available to other attendees.</td>
</tr>
<tr>
<td>Add suitable keywords so that the interested reader can find the abstract.</td>
<td>Include “poisoning” as a keyword as almost all the abstracts could be so keyworded</td>
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</table>
CONTINUING EDUCATION INFORMATION

The scientific sessions will be accredited for continuing medical and pharmaceutical education. Continuing education credits for physicians and pharmacists are awarded by the American Academy of Clinical Toxicology.

This activity has been planned and implemented in accordance with the Essential Areas and Policies of the American Council for Continuing Medical Education (ACCME) through the joint sponsorship of the American Academy of Clinical Toxicology and the European Association of Poisons Centres and Clinical Toxicologists. The American Academy of Clinical Toxicology is accredited by the ACCME to provide continuing education for physicians.

The American Academy of Clinical Toxicology is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education.

Requirements for successful continuing education credits registration

Complete the following steps:

1. Select accreditation when filling out the Congress registration form and submit the Continuing Education Registration Fee of Euro 75.

2. Complete an evaluation form for each session attended. Please list your suggestions for topics for future Congresses.

3. Fill out and return the Continuing Education Participation Form to staff at the Congress registration desk.

Upon successful completion of continuing education credit requirements, a certificate of credit hours will be available for download.
<table>
<thead>
<tr>
<th>Category</th>
<th>Until 17 Feb 2012</th>
<th>After 17 Feb 2012</th>
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<tbody>
<tr>
<td><strong>Pre-Congress Symposium (TOXUPDATE):</strong></td>
<td></td>
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<tr>
<td>EAPCCT/AACT members</td>
<td>Euro 130.-</td>
<td>Euro 130.-</td>
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<tr>
<td>Non-members</td>
<td>Euro 180.-</td>
<td>Euro 180.-</td>
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<tr>
<td>The registration fee for the Pre-Congress Symposium includes participation in the Pre-Congress Symposium, abstract book, coffee breaks and lunch on 29 May 2012 only.</td>
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| **Main EAPCCT Congress**                     |                   |                   |
| EAPCCT/AACT members                          | Euro 530.-        | Euro 675.-        |
| Non-members                                  | Euro 670.-        | Euro 775.-        |
| Nurses*                                      | Euro 300.-        | Euro 430.-        |
| Fellows, Poisons Centre trainees and Students*| Euro 300.-        | Euro 430.-        |
| One day Congress fee                         | Euro 270.-        | Euro 270.-        |
| AACT CME accreditation                       | Euro 75.-         | Euro 75.-         |
| Accompanying persons§                        | Euro 35.-         | Euro 35.-         |
| Congress dinner                              | Euro 65.-         | Euro 65.-         |

**Notes**

The registration fee for the main Congress includes Congress participation on 30 May-1 June 2012, Welcome Reception, abstract book, coffee breaks and lunches on 30 May-1 June 2012.

* Must be under 35 years. A letter from the Head of Department should accompany the Registration, stating that the person is still in training.

$ The fee for the accompanying person includes registration and Welcome Reception on 29 May 2012 only.
Congress and hotel registration

The EAPCCT has moved to online registration and we would prefer, therefore, that Congress registration be submitted electronically via the EAPCCT website [http://www.eapcct.org](http://www.eapcct.org). Instructions will be provided on the web site. The hotel accommodation can be booked directly with the Lancaster London Hotel via their website. Specially negotiated rates at the Lancaster London will be available via a dedicated website booking page that will be announced on the EAPCCT website and by email to members and abstract submitters in due course. **Hotel rooms in London at this time of year are always in high demand. The EAPCCT has a guaranteed and time-limited allocation for a certain number of rooms at the Lancaster. You are advised to book early – not least as Her Majesty the Queen’s Diamond Jubilee celebrations begin the day after the congress ends!**

**Delegates are responsible for booking the hotel!**

If you do not have access to the Internet please contact the Congress Secretariat (see next page).

Central European and EU Accession Countries

The EAPCCT offers awards for both membership and congress attendances for applicants for the following countries: Bosnia Herzegovina, Bulgaria, Croatia, Cyprus, Estonia, FYROM, Greece, Hungary, Latvia, Lithuania, Malta, Montenegro, Russia, Romania, Serbia, Slovakia, Slovenia, Turkey and Ukraine.

Membership
One EAPCCT membership is awarded per country per annum. This includes receipt of Clinical Toxicology and all the normal rights and benefits of full membership.

Applicants should
- Be a single member of a poisons centre or clinical department from a country on the inclusive list above

Notes:
1. Priority will be given to new applicants under the age of 40
2. No individual may receive this award more than twice

Applicants need to provide a current CV and submit an EAPCCT membership application form (available on the EAPCCT website) together with a request for this award to the EAPCCT General Secretary.

Congress attendance
Two congress attendance awards are granted per country per annum. The award permits reduced rate registration (at the existing student rates) and free admission to the pre-congress continuing education day.

Applicants should
- Be a single member of a poisons centre or clinical department from a country on the inclusive list above
- Have submitted an abstract accepted for oral or poster presentation at the meeting
Notes:
1. Priority will be given to new applicants under the age of 40
2. No individual may receive this award more than twice

Applications for these awards should be made to the EAPCCT General Secretary, and should include a current CV. These should be received by 29th February 2012.

Cancellation policy

Cancellation of registration should be notified in writing to the Congress Secretariat. Any refunds will be paid as soon as practicable.

- Cancellation received up to 24 April 2012 - full refund less handling fee and bank charges will be made.
- Cancellation received up to 8 May 2012 - 50% refund will be made.
- Cancellation received after 15 May 2012 - no refunds will be made.

CONGRESS SECRETARIAT

E-mail: gs@eapcct.org

Mr Peter Hultén, General Secretary
Swedish Poisons Information Centre
17176 Stockholm
SWEDEN
Phone: +46 (0)8 61 00 596
Fax: +46 (0)8 32 75 84

SOCIAL PROGRAMME

Wednesday 30 May 2012 Welcome Reception

Friday 1 June 2012 Congress Dinner Euro 65.-

The Congress dinner at the 2012 Congress will be held at The Great Hall of “The Honourable Society of Lincoln’s Inn”. Lincoln’s Inn is the oldest of London’s four Inns of Court, located in the heart of London’s historic “Legal district”. Formal records of Lincoln’s Inn date back to 1422. The Great Hall, a private space not usually open to general public, dates from 1843.
LONDON

London has existed for over 2 millennia and now boasts a population thought to exceed 7.75 million. It contains 4 World Heritage Sites, and numerous other famous landmarks, museums, galleries and cultural attractions. It is served by many airports and boasts an extensive public transport network.

Details of the most popular tourist attractions can be obtained from the Visit London website at http://www.visitlondon.com/attractions/culture/top-ten-attractions

HOTEL

The EAPCCT Scientific and Meetings Committee have negotiated a contract with the Lancaster London Hotel **** for hosting of the Congress and accommodation for our delegates. The hotel has spacious congress facilities and quality accommodation and restaurants. Internet facilities are available in the hotel, but may be chargeable. Further information on booking hotels will be provided later on the EAPCCT website.

GENERAL INFORMATION

For general information about the Congress view the EAPCCT home page at http://www.eapcct.org. The provisional and final programmes will be placed on the web site in due course.

Venue and date
The XXXII Congress of the European Association of Poisons Centres and Clinical Toxicologists will be held at the Lancaster London from Tuesday 29 May to Friday 1 June 2012.

Location:
www.lancasterlondon.com

Arrival and travel in London

By air
London is served by 5 airports – Heathrow, Gatwick, Stansted, London City and Luton. For easy access to the Lancaster Hotel Heathrow airport is probably the most convenient and the Heathrow Express trains drop you at a station about 5 minutes walk away. However, all the airports are well served by rail and/or underground services.
All the airports can be reached by taxi as well – but London traffic congestion is famous and taxis are a very expensive means of transport. You are strongly advised to use rail or underground services as detailed below!
Heathrow Airport
The **cheapest** way to get to and from Heathrow is via the underground (Piccadilly line). Journey time is about one hour. You then are able to switch to other underground to reach your final destinations without further fare costs. Oyster cards (see below) are valid.
The **quickest** way into town is to use the Paddington/ Heathrow Express. Journey time is 15 minutes and trains run regularly. You can buy tickets in advance on-line, at the station, or even on the train. [www.heathrowexpress.com](http://www.heathrowexpress.com)

Gatwick Airport
Overland trains are the best option for connecting to and from the city. The rail station is at Gatwick’s South Terminal.
The **quickest** way to London is the Victoria/Gatwick express. Journey time is 30 minutes. You can buy tickets in advance on-line, at the station, or even on the train. [www.gatwickexpress.com](http://www.gatwickexpress.com)
The **cheapest** way into town is to use the normal train services to either Victoria or London Bridge. Journey times are about 40 minutes. You can buy tickets at the station.

Stansted Airport
Overland trains are the best option for connecting to the city. Use the Stansted Express which takes you to Liverpool Street station. Some trains stop at Tottenham Hale station where you can connect directly to the Underground system. Trains take about 45 minutes. You can buy tickets at the station.

London City Airport
This small airport is conveniently situated to the East of the city and has excellent connections. There is a direct connection to the Docklands Light Railway (DLR), essentially part of the London Transport network so you can use Oyster cards (see below).

Luton Airport
There is a free bus link from this rather remote airport to Luton Airport Parkway station from where there are overland trains into the city. Journey time is about 1 hour. You can buy tickets at the station.

*By train*
Eurostar trains via the channel tunnel from Paris, Lille and Brussels arrive at the refurbished St Pancras Station next to King’s Cross from where you can take the Underground.

*Car rental*
There are several different options at the airports.

**Banking services and currency**
The UK uses the Pound (Sterling), (1 Pound (£) = 100 pence). All major credit cards are accepted in hotels, shops and restaurants. “CHIP and PIN” systems are very common to validate transactions. Cash can also be withdrawn from most ATMs and they often provide instructions in different languages. Foreign currency can be exchanged in banks, exchange offices, post offices, travel agencies and hotels. Cheques can be cashed in banks, but charges may be levied.
Clothing
In May / June the average high temperature is 21°C, though the UK is famous for its variable weather.

Electricity supply
Electricity is 220 V, 50 Hz. Note that power outlets in the UK are the three pin variety – though many of the Lancaster accommodation rooms have European 2-pin sockets as well. Socket adaptors may be required.

Health and water
London presents no health problems to the sensible traveller. The water is safe to drink in all parts of the UK.

Insurance
In registering for the XXXII Congress of the EAPCCT, participants agree that neither the Scientific and Meetings Committee nor the EAPCCT assume any liability whatsoever. Participants are requested to make their own arrangements regarding health and travel insurance. The organisers cannot be held liable for any accidents, theft, damage to property, delays, or any modification in the programme due to unforeseen circumstances.

Language
The official language of the conference will be English. Simultaneous translation will not be provided.

Time
Local time will be GMT +1 hours.

Tipping
Taxes are included in the bill for most holiday scenarios. Service charges in restaurants are sometimes included and sometimes not so it is advisable to check. If not then tipping is customary but not obligatory. Between 5-10% is usual for tips dependent on quality of service.

Tourist information
For further information on London see www.visitlondon.com

Transportation

Oyster cards
These handy credit-card sized travel cards are by far the most cost-effective way to travel within London. They are valid on buses, the Underground (“The Tube”) and many overground trains – though not those serving the airports. Buying individual tickets is considerably more expensive. Oyster cards can be purchased in advance on-line at: http://visitorshop.tfl.gov.uk/English/introduction.htm

For other information relating to London transport in general see the Transport for London website: http://www.tfl.gov.uk
Taxis
London is well served by its famous “black cabs” which can be hailed in the street. Taxis are a very expensive means of transport, as London traffic is often congested. Avoid use of unregulated minicab services who often tout for business near stations.

Bicycles
Those who are feeling brave could always try London’s bike hire scheme. There are bike stands very close to the hotel. More details can be found at: http://www.tfl.gov.uk/roadusers/cycling/14808.aspx

Visas and immigration
Delegates from many countries do not require visas but Congress delegates are advised to check these arrangements with their local UK Embassy. The UK Border Agency website may be helpful http://www.ukba.homeoffice.gov.uk

If you come from a country where visas are necessary, please make your applications to your embassy as early as possible

The EAPCCT Congress Secretariat can provide confirmation by e-mail of payment of Congress registration fees by delegates or acceptance of papers for presentation on request. Formal letters of confirmation of payment will also be included in the delegate packs. Please e-mail gs@eapcct.org. The General Secretary can provide letters of invitation for those who have abstracts accepted and require a visa but allow plenty of time as response from embassies is often very slow.

<table>
<thead>
<tr>
<th>DATES TO REMEMBER</th>
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<tbody>
<tr>
<td>Opening of abstract submission tool</td>
<td>24 October 2011</td>
</tr>
<tr>
<td>Deadline for receipt of abstracts</td>
<td>21 November 2011</td>
</tr>
<tr>
<td>Electronic abstract reviewing</td>
<td>30 November – 10 December 2011</td>
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<tr>
<td>Rejection or acceptance of abstract notification</td>
<td>30 January 2012</td>
</tr>
<tr>
<td>Deadline for abstract presenters to register</td>
<td>17 February 2012</td>
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<tr>
<td>Deadline for early Congress registration</td>
<td>16 March 2012</td>
</tr>
<tr>
<td>Deadline for reserving accommodation at special Congress rates</td>
<td>8 April 2012</td>
</tr>
<tr>
<td>EAPCCT XXXII Congress</td>
<td>29 May – 1 June 2012</td>
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</tbody>
</table>

EAPCCT WEBSITE - www.eapcct.org
The website will contain up-to-date information on all aspects of the Congress, including registration forms. The provisional and final programmes will be available in due course.
European Association of Poisons Centres
and Clinical Toxicologists

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